



USED TACK DONATIONS

Thank you for your interest in supporting Sunrise!

Please read the following guidelines BEFORE dropping off your donation:

- We can only accept used tack and related supplies that are in VERY GOOD / EXCELLENT condition.
- We cannot accept used helmets, for safety reasons.
- **Please contact Sunrise before delivery** to ensure a staff member is available to accept your tack donation: info@sunrise-therapeutic.ca or 519-837-0558 x21

Please print and bring this form (or sign a copy when you arrive at the farm).

By signing below you agree to the following:

- Sunrise reserves the right to dispose of any tack that cannot be used by the centre or sold to others.
- Donated tack may be sold on consignment, or by other means, with any revenues being used to support Sunrise programs and / or acquire needed tack or equipment.
- If a tax receipt is desired, this must be indicated at the time of delivery.
- The value of donated goods, for tax receipt purposes, will be determined by Sunrise staff based on the value for which we could sell it in the present condition, and is NOT based on the original purchase price, unless it is unused, in original packaging and recently purchased. This is in accordance with CRA regulations. Items that are unusable and unsellable will be deemed to not have any retail value.

If a tax receipt is desired, the following procedure will be observed.

1. Donor must indicate that a tax receipt is desired (below), upon delivery of goods.
2. Donor must itemize the items being donated (on attached page).
3. Sunrise staff will assess the value of all items, and share this information with the donor before processing the tax receipt.
4. Should the assessed value be satisfactory to the donor, a tax receipt will be generated.
Should the assessed value not be satisfactory to the donor, the donor may either:
 - i. Submit a 3rd party appraisal of the goods (done in accordance with CRA regulations) **OR**
 - ii. Reclaim their donated items within ten (10) business days. After this time, Sunrise reserves the right to dispose of the items as they see fit. (Sorry, but we do not have the space to store donated items for any longer than this time period).

DONOR INFORMATION – Please complete in full:

Donor Name (First and Last): _____

Address: _____ City: _____ P.C. _____

Phone: _____ Email: _____

I agree to the above terms and conditions

Signature

Date

I wish to receive a charitable tax receipt for my donation: No _____ Yes _____ (if yes, please also complete next page)



Tack Donation Inventory Form

(Please complete if you would like to receive a tax receipt)

Donor Name: _____

Date of Delivery: _____

Received by: _____

Item Description	Quantity	Value (to be completed by Sunrise staff)
Evaluated by: _____	TOTAL:	

Thank you for your generous donation!